

CITY OF WAYNE
SPECIAL CITY COUNCIL MEETING #2021-15
JUNE 22, 2021 – 6:00 P.M.
Held Electronically via ZOOM
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

MEETING ID 843 3638 7285

Call-In Option Phone Numbers:

301-715-8592	253-215-8782
312-626-6799	346-248-7799
929-205-6099	669-900-6833

Pledge of Allegiance

Roll Call

1. Approve Agenda

2. Presentations

- a. American Rescue Plan (ARP) Funding (K. Sample & Brian Camiller)
- b. Drinking Water State Revolving Fund (DWSRF) Project Plan (M. Buiten)

Public Questions Regarding Items on the Agenda

3. Public Hearing

- a. Drinking Water State Revolving Fund (DWSRF) Project Plan

4. Closed Session

- a. The City Attorney requests a closed session pursuant to MCL 15.268(h) to discuss an attorney-client privileged memorandum exempt from disclosure pursuant to MCL 15.243(1)(g)

5. Ordinances and Amendments

- a. Second Reading and Adoption of 2021-04, an ordinance to amend Title 4 – Chapter 1040 - Water and Sewers to the Wayne City Code Concerning Stormwater Management Ordinance for the City of Wayne (M. Buiten)

6. General Items

- a. Consideration of a Tentative Agreement for a new collective bargaining agreement with IAFF Local 1620
- b. Approval of Drinking Water State Revolving Fund (DWSRF) Project Plan, implement the Selective Alternative and designates Michael Buiten as the Authorized Project Representative (M. Buiten)
- c. Approval of Annual Stantec Equalization Basin and Storm Water Services Professional Services Agreement. Approval subject to an agreement acceptable to both the City and the Vendor (M. Buiten)
- d. Approval of Third amendment to Purchase Agreement time frame (15 days) (L. Gouin)

7. Administration Reports

Public Comments for Matters Not on the Agenda – Pursuant to the Michigan Open Meetings Act and the enacted procedures and rules of City Council, now is the time for public comment.

Any questions will not be answered this evening, but the appropriate person will make their best effort to respond by the next Council meeting or as soon as possible, provided you state or leave your contact information with the City Clerk.

~~Approach the podium and state your name.~~ Please limit your comments to three (3) minutes.

COMMENTS FROM MEMBERS OF THE CITY COUNCIL

8. Adjournment

Respectfully Submitted,

Tina M. Parnell

Tina M. Parnell, CMC
City Clerk

Virtual Special Council Meeting

June 22, 2021 at 6:00 p.m.

User Resource Sheet

Meeting ID: 843 3638 7285

The council meeting will be shown on the cable TV public access channel and uploaded to YouTube after the meeting is over. You do not have to use zoom to view the meeting. Zoom is available if you would like to participate in the public comment time of the meeting.

The City of Wayne encourages questions from the public at Wayne City Council meetings and there will be an opportunity for questions during the virtual meeting. However, these are not normal circumstances that the City Council is operating under. Therefore, the City of Wayne is respectfully requesting the following by those who would be willing to do so:

If you have a question on an item on the agenda, please email or call the Wayne City Clerk with your question and it will be read and answered at the meeting as usual. The City Clerk's email is tstanke@cityofwayne.com or citizens can call 734-722-2204. **Public questions/comments must be submitted by phone or email two (2) hours prior to the meeting to be read into the record.**

If you have a question on an "item not on the agenda" under citizen comments, please follow the same procedure above. The City Clerk will read your question into the record and it will be answered at the next regularly scheduled Wayne City Council meeting.

If connecting from Windows Desktop PC and Laptops:

- Go to the Zoom Web Site (zoom.us)
- Click on "Join a meeting" and use meeting ID above

If connecting from Apple and Android Tablets or Phones:

- Install the Zoom App from the Apple or Android Store, prior to the call.
- Launch the Zoom app
- Click on "Join a meeting" and use meeting ID above

If connecting using a phone call only:

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- Join meeting ID 843 3638 7285

Technical Responsibilities of Participant:

- The city does not provide technical assistance for testing or troubleshooting. Additionally, the city does not provide time during the meeting to troubleshoot issues.
- Directions for testing your device and networking prior to the proceeding can be found at [https://support.zoom.us/hc/en-us/articles/201362313-how-do-i-test-my-video-](https://support.zoom.us/hc/en-us/articles/201362313-how-do-i-test-my-video)
- Remote Participants should take time prior to the call to become familiar with the Zoom controls and test your devices microphone and speaker controls.
- If you are having technical issues with your equipment, you should review Zoom training and support materials at ZOOM.US.
- Remote participants should use a good LAN, WiFi or substantial LTE connection to ensure a quality call. (Note: Mobile data use may incur cellular carrier charges which are the responsibility of the remote participant.)

Virtual Meeting Policy:

- The call is a council meeting and therefore appropriate conduct is required.
- If choosing to speak during public comment, Remote Participants should use a quiet room that will be free of interruptions.
- The mayor has control over the meeting and participants as if they were present in the physical council chambers and usual public comment practices apply.

The City of Wayne will provide necessary and reasonable aids and services to individuals with disabilities who desire information by contacting the Wayne City Clerk at 734-722-2204 or via email at tparnell@cityofwayne.com.

The city of Wayne appreciates your understanding as we all work through this time of difficulty and uncertainty.

2a.



Kathryn Sample | City of Wayne | Finance Department
City Hall | 3355 Wayne Rd. | Wayne, MI 48184
Phone: 734-722-2000 | E-Mail: ksample@cityofwayne.com

Date: June 7, 2021

To: Lisa Nocerini, City Manager

From: Kathryn Sample, Finance Director

Re: June 22, 2021 Agenda Item

ARP Funding Presentation

The ARP Funding presentation will be presented to council at the June 22, 2021 meeting.

If you or any members of Council have any questions, please do not hesitate to contact me.

June 16, 2021

MEMO

To: Lisa Nocerini, City Manager

From: Michael Buiten, City Engineer

Re: Amendment to Chapter 1040 Regarding Storm Water Ordinance
Second Reading

**CITY OF WAYNE
PUBLIC NOTICE
ORDINANCE NO. 2021-_____**

AN ORDINANCE TO AMEND TITLE 4 – CHAPTER 1040 – WATER AND SEWERS TO THE WAYNE CITY CODE CONCERNING STORMWATER MANAGEMENT ORDINANCE FOR THE CITY OF WAYNE

THE CITY OF WAYNE HEREBY ORDAINS:

The requirements under the Michigan Environment, Great Lakes & Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Phase II Stormwater Discharge Permit Application requires the enactment of additional ordinances or regulatory mechanisms that will allow the City of Wayne to implement and enforce the terms outlined in the permit application. The following is intended to be added to Title 4 – Chapter 1040 – Water and Sewers, of the City’s Code of Ordinances.

SECTION 1040.45

The ordinance of the city which regulates storm water management, being the current Wayne County Stormwater Management Ordinance, is hereby incorporated into this chapter and made a part of this chapter by reference. A copy of this article shall be maintained on file in the office of the city clerk.

THEREFORE, IT IS RECOMMENDED that the City Council consider approving a second reading/approval of the proposed amendment to Chapter 1040, at their scheduled meeting of June 22, 2021.

6b.

June 16, 2021

MEMO

To: Lisa Nocerini, City Manager

From: Michael Buiten, City Engineer

Re: Drinking Water State Revolving Fund (DWSRF) Project Plan
Public Hearing & Project Plan Approval

On February 2, 2021 City Council approved a professional service agreement with Stantec to submit a Drinking Water State Revolving Fund Project Plan to the State for the purpose of receiving a DWSRF loan. If awarded, this loan will come with up to 30% debit forgiveness.

Stantec has nearly completed the Drinking Water State Revolving Fund (DWSRF) Project Plan. A recording of tonight's Public Hearing and the resolution below, should you approve, will be included in the completed plan.

THEREFORE, IT IS RECOMMENDED that City Council #1.) adopt the Project Plan, #2.) agree to implement the Selective Alternative, and #3.) designate Michael Buiten as the Authorized Project Representative.

Attachment

6b.

**SAMPLE RESOLUTION
(to be used as a model)**

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WATER SYSTEM IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the [redacted] (*legal name of applicant*) recognizes the need to make improvements to its existing water treatment and distribution system; and

WHEREAS, the [redacted] (*legal name of applicant*) authorized [redacted] (*name of consulting engineering firm*) to prepare a Project Plan, which recommends the construction of [redacted]

WHEREAS, said Project Plan was presented at a Public Hearing held on [redacted] and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the [redacted] (*legal name of applicant*) formally adopts said Project Plan and agrees to implement the selected alternative (Alternative) [redacted]

BE IT FURTHER RESOLVED, that the [redacted] (*title of the designee's position*), a position currently held by [redacted] (*name of the designee*), is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

66.



Yeas (names of Members voting Yes): [REDACTED]

Nays (names of Members voting No): [REDACTED]

I certify that the above Resolution was adopted by [REDACTED] (the governing body of the applicant) on [REDACTED].

BY: [REDACTED]

Name (please print or type)

[REDACTED]

Title

[REDACTED]

Signature

[REDACTED]

Date

60.

June 16, 2021

MEMO

To: Lisa Nocerini, City Manager
From: Michael Buiten, City Engineer
Re: Professional Services Agreement with Stantec, Inc.
1. Operation and Maintenance of the EQ Basin
2. Annual Storm Water Management Services

As requested, Stantec, Inc. of Ann Arbor, Michigan submitted a proposal to provide Operation and Maintenance (O&M) Services for the city's EQ Basin as well as the Annual Storm Water Management Services as required by the MDEQ from July 1, 2021 to June 30, 2022. This is the 24th year of O&M for the EQ Basin where Stantec technical staff will provide weekly operation inspection and maintenance of the pumps, valves, remote flow meters, and control system components to keep the basin operating in an efficient manner for the year.

The EQ Basin has served the City of Wayne and its residents very well in the last 23 years to prevent basement flooding and discharging raw sewage into the Rouge River. In addition, Stantec will continue to provide the Annual Storm Water Management Services as required by our Storm Water Pollution Prevention Initiative (SWPPI) and the MDEQ. As this is an odd year (as opposed to even), Stantec will also provide biennial reporting to the State. Additional, Stantec will provide required storm water inspections for City Owned facilities. The total fee for these services is \$44,500.00.

THEREFORE, IT IS RECOMMENDED that the City Council consider approving a Professional Services Agreement with Stantec, Inc. of Ann Arbor, Michigan for the O&M of the EQ Basin and the Storm Water Management Services for a period commencing on July 1, 2020 and ending on June 30, 2022, along with biennial reporting to the State, for a total amount not to exceed \$44,500.00. Funding for this will be provided through the Water & Sewer Fund.

attachment



Stantec Consulting Michigan Inc.
3754 Ranchero Drive, Ann Arbor MI 48108-2771

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June 16, 2021
File: 2075000421

Attention: Mr. Mike Buiten, City Engineer
City of Wayne
Building & Engineering
3200 S. Wayne Road
Wayne, Michigan 48184

Dear Mr. Buiten,

**Reference: EQ Basin and Pump Station
Operation and Maintenance (O&M) and Annual Storm Water Management Services**

Pursuant to your request, Stantec Consulting Michigan Inc. (Stantec) is pleased to present this proposal to provide Operation and Maintenance Services (O&M) for the City of Wayne (City) equalization (EQ) basin as well as the Annual Storm Water Management Services from July 1, 2021 to June 30, 2022. The following is a summary of each task:

1. **Operation and Maintenance Services for the City's EQ Basin** – Stantec will provide weekly operations of the pumps, valves, controls, and systems as necessary to keep the basin operating in an efficient manner for the year. The EQ basin has served the City of Wayne well. We propose to continue system operations for a lump sum fee in the amount of \$35,000.
2. **Annual Storm Water Services** – Stantec will continue to provide these services which include quarterly updates to library displays, replenishment of public education material, review of emails and forwarding to the City of Wayne for publishing on their website. We will also provide bi-annual reporting to the State of Michigan. We propose to perform these services on a per diem basis for a not-to-exceed fee of \$6,500.
3. **Bi-Annual Storm Water Site Inspections** - Stantec will provide the Wayne County required bi-annual inspections at the City of Wayne owned facilities. These facilities include the Police Station, Fire Station, City Hall and the DPW Yard. The site inspections will be on the storm facilities external to the building. We propose to perform these services on a per diem basis for a not-to-exceed fee of \$3,000.

The above represents a total in the amount of \$44,500 for Stantec professional services.

We appreciate the opportunity to submit this proposal and continue providing EQ O&M and Annual Storm Water Management services to the City of Wayne. If this proposal meets your approval, please sign this letter, and return a copy to our office. Please do not hesitate to contact us with any questions.

60.

June 16, 2021
Mr. Mike Buiten
Page 2 of 2

Reference: **EQ Basin and Pump Station
Operation and Maintenance (O&M) and Annual Storm Water Management Services**

Regards,

Stantec Consulting Michigan Inc.

Stantec Consulting Michigan Inc.



Ken Jewison PE
Project Manager
Phone: 734 892 9041
ken.jewison@stantec.com



R. Brian Simons PE, LEED® AP
Senior Principal
Phone: 734 214 2518
brian.simons@stantec.com

ACKNOWLEDGED AND ACCEPTED:

CITY OF WAYNE

Name of Signer:
Title of Signer:

_____, 2021



led.

Lori B. Gouin | Community Development & Planning Department
City Hall | 3355 Wayne Rd. | Wayne, MI 48184
Phone: 734-722-2002 | Email: lgouin@cityofwayne.com

MEMO

To: Lisa Nocerini, City Manager

From: Lori B. Gouin, Community Development/Planning Director

Date: 6/17/2021

RE: Third Amendment to Purchase Agreement with HYPE

At the May 18, 2021 Council meeting the Purchase Agreement with HYPE Athletics was extended until June 30, 2021. It is anticipated that the closing will take place the week of June 21, 2021. Because the bank has not committed to a specific date, I would like to request that this agreement be extended until July 15, 2021.

If the closing takes place prior to the June 22, 2021 Council meeting or a firm date prior to June 30, 2021 has been scheduled, this item will be pulled off of the Council agenda.