

CITY OF WAYNE
REGULAR CITY COUNCIL MEETING #2021-19
AUGUST 3, 2021 – 7:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

Pledge of Allegiance

Roll Call

Moment of Silence for Ms. Anna Marie Thomas, mother of Wayne Firefighter William Thomas

1. Approve Agenda

2. City Council Minutes

- a. Regular Meeting of July 20, 2021

Public Questions Regarding Items on the Agenda

3. General Items

- a. Approval of the CivicPlus proposal to redesign the City of Wayne's website in the amount of \$20,573.00 to be funded from the Cable PEG (Public, Education and Government) fee funds (J. Martin)
- b. Approval of the All-Covered Microsoft Office 365 proposal in the amount of \$5,667.00 for migration services and \$25,000.00 towards the first six (6) months of service at \$3,600.00 per month (J. Martin)

Public Comments for Matters Not on the Agenda – Pursuant to the Michigan Open Meetings Act and the enacted procedures and rules of City Council, now is the time for public comment.

Any questions will not be answered this evening, but the appropriate person will make their best effort to respond by the next Council meeting or as soon as possible, provided you state or leave your contact information with the City Clerk.

Approach the podium and state your name. Please limit your comments to three (3) minutes.

4. Administration Reports

COMMENTS FROM MEMBERS OF THE CITY COUNCIL

5. Adjournment

Respectfully Submitted,

Tina M. Parnell

Tina M. Parnell, CMC
City Clerk

**CITY OF WAYNE
REGULAR CITY COUNCIL MEETING - #2021-18
TUESDAY, JULY 20, 2021 - 7:00 P.M.
WAYNE CITY HALL**

A regular meeting of the Wayne City Council was held on Tuesday, July 20, 2021, at 7:00 p.m. at the Wayne City Hall, 3355 South Wayne Rd.

Mayor Rhaesa called the meeting to order at 7:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor John P. Rhaesa, Mayor Pro Tem Thomas E. Porter, Kevin J. Dowd, Kelly S. Skiff, Phillip A. Wagner, Alfred L. Brock, Deborah R. Wass

Members Absent: None

Also Present: Lisa Nocerini, City Manager, Tina M. Parnell, City Clerk

7-21-0181 Motion by Porter, seconded by Dowd and unanimously carried, it was resolved to approve the agenda with the amendment of adding item 4i., approval to purchase of one (1) vacant and foreclosed home in the amount of \$22,588.28 at 4036 Niagara (55-021-01-0501-000) through the Wayne County Right of First Refusal Program, Councilwoman Skiff also made a motion to add a presentation from State Representative Kevin Coleman, seconded by Dowd.

7-21-0182 Motion by Skiff, seconded by Wagner and unanimously carried, it was resolved to approve the regular meeting minutes of July 6, 2021.

By consensus of Council, Communications and Reports were received and filed or acted upon as indicated:

- a. Revenue and Expenditure Report for Period ending June 2021
- b. Investment Report Quarter Ending June 30, 2021

7-21-0183 Motion by Skiff, seconded by Dowd and unanimously carried, it was resolved to approve Municipal Credit (\$17,290.00) and Community Credit (\$30,783.00) Contact with SMART for services provided by Nankin Transit for the FY 2022.

7-21-0184 Motion by Skiff, seconded by Wagner and unanimously carried, it was resolved to approve the Senior Alliance, Area Agency on Aging 2022 Annual Implementation Plan.

7-21-0185 Motion by Skiff, seconded by Wass and unanimously carried, it was resolved to approve Change Order No. 1 to Dominic Gaglio Construction of Southgate, Michigan in the amount of \$290,000.00 for the 2021 Concrete Pavement and Removal Project to be paid for through the Local Road Fund.

7-21-0186 Motion by Wagner, seconded by Dowd and unanimously carried, it was resolved to approve the Resolution for the City of Wayne to assume jurisdiction of the storm water management system and all associated responsibilities therein and authorize Michael Buiten to sign the permit on behalf of the City of Wayne, per requirements set forth by Wayne County, for Prestige Trucking located at 36451 Annapolis Road, Wayne, Michigan.

7-21-0187 Motion by Wass, seconded by Skiff and unanimously carried, it was resolved to approve the Resolution for the City of Wayne to assume jurisdiction of the storm water management system and all associated responsibilities therein and authorize Michael Buiten to sign the permit on behalf of the City of Wayne, per requirements set forth by Wayne County, for Michigan Meats located at 500 Cogswell Road, Wayne, Michigan.

7-21-0188 Motion by Dowd, seconded by Wagner and unanimously carried, it was resolved to approve the purchase of a 2020 Ford Police Utility Vehicle from Signature Ford in Owosso, Michigan in the amount of \$34,972.00 to be funded using Michigan Municipal Risk Management Association (MMRMA) insurance funds.

7-21-0189 Motion by Skiff, seconded by Brock and unanimously carried, it was resolved to approve the purchase of a 2022 Ford Police Utility Vehicle from Jack Demmer Ford, Wayne Michigan in the amount of \$34,385.00 to be paid for out of the Wayne Police Department Capital Improvement fund.

7-21-0190 Motion by Skiff, seconded by Brock and unanimously carried, it was resolved to approve the purchase of a 2022 Ford Police Utility Vehicle from Jack Demmer Ford, Wayne Michigan in the amount of \$34,385.00 to be paid for out of the Wayne Police Department Capital Improvement fund.

7-21-0191 Motion by Wagner, seconded by Skiff and unanimously carried, it was resolved to approve the purchase of a 2021 Ford Ranger from Jack Demmer Ford, Wayne, Michigan, in the amount of \$34,837.96 to replace the Wayne Fire Chief's 2006 Chevrolet Trailblazer to be funded using funds from the sale of the 2013 Fire Rescue.

7-21-0192 Motion by Skiff, seconded by Wass and unanimously carried, it was resolved to approve purchase of one (1) vacant and foreclosed home in the amount of \$22,588.28 at 4036 Niagara St., 55-021-010-0501-000 through the Wayne County Right of First approval Program.

7-21-0193 Motion by Wagner, seconded by Skiff and unanimously carried, it was resolved to approve the Consent Calendar as follows:

- a. City of Wayne Historical Commission Minutes of July 12, 2021
- b. City of Wayne Planning Commission Minutes of July 13, 2021
- c. City of Wayne Downtown Development Authority Minutes of July 14, 2021

7-21-0194 Motion by Skiff, seconded by Wagner and unanimously carried, it was resolved to adjourn the meeting at 7:52 p.m.

John P. Rhaesa
Mayor

Tina M. Parnell, CMC
City Clerk

City of
WAYNE

MEMO

To: Lisa Nocerini, City Manager
From: Jeff Martin, IT Manager
Date: July 15, 2021
Subject: CivicPlus Request for Council

Many of the surrounding municipalities use the services of CivicPlus for their website presence.

CivicPlus		Revize
Westland	Canton	Romulus
Inkster	Garden City	Brownstown
Livonia	Taylor	South Lyon
Royal Oak	Ypsilanti	

Currently the City of Wayne hosts the website server in-house. This has been done as a cost saving measure but in today’s environment of online ransomware, best practice is to use a service such as CivicPlus.

The Plante Moran security assessment showed that the city could reduce security risks by moving the City’s website presence to a provider such as CivicPlus.

By utilizing the services of CivicPlus not only will the City’s overall IT be more secure but it will allow for advanced features that have been requested by staff.

The CivicPlus platform will allow the city to disseminate information more clearly than our current website design permits. The CivicPlus platform provides greater functionality with more opportunities for alerts, increased citizen engagement, ease of search functions, and an improved visual and aesthetic experience for all of our customers.

In short, this website redesign will bring us a higher level of service that our residents and customers expect now and into the future with our city website.

Therefore, it is recommended that the City Council consider approval of the CivicPlus website proposal.

If approved, this purchase will be funded from the Cable PEG fee funds in the amount \$20,573.00 for the first year and then \$6081.60 annually.

City of
W A Y N E

To: Lisa Nocerini, City Manager
From: Jeff Martin, IT Manager
Date: July 26, 2021
Subject: Microsoft Office 365 Request for Council

Currently the City of Wayne hosts the mail server in-house. This has been done as a cost saving measure but in today's environment of online ransomware, best practice is to use a service such as the Microsoft Office 365 Platform.

The Plante Moran security assessment showed that the city could reduce security risks by moving the City's email services to Microsoft Office 365.

Office 365 E3 is a cloud-based suite of productivity apps and services with information protection and compliance capabilities included. Key features of the Office 365 platform are:

- The ability to install Office for mobile on up to five PCs, five tablets, and five phones per user.
- Protect information with message encryption, rights management, and data loss prevention for email.

The company being recommended, All Covered, will provide assistance with the Microsoft Office 365 email setup and migration service. To reduce overall cost of migration internal IT staff will assist users with moving email onto the Microsoft Office 365 platform. All Covered is also a highly reputable company and has recently completed similar services for St. Clair Shores.

- \$5,667 – One-time migration cost for All Covered Migration Services
- \$3,600 – On-going monthly fee for M365 licensing and Sky Kick backup licensing. Monthly fee is based on:
 - 150 users with E3 license @ \$20/user/month = \$3,000/month (The E3 license provides the Microsoft Office suite, journaling, and encryption).
 - 150 users with Sky Kick license @ 4/user/month = \$600/month

All Covered will manage the tenant for City of Wayne and will be the point of contact with Microsoft.

Therefore, it is recommended that the City Council consider approval of the All Covered Microsoft Office 365 proposal in the amount of \$5,667.00 for migration services and \$3,600.00 per month for Microsoft Office 365.

If approved, this purchase will be funded from the State of Michigan Technology Grant in the amount of \$5,667 for migration services and \$25,000 towards the first six months of service at \$3,600 per month.