

**RESOLUTION APPROVING FOIA PROCEDURES AND GUIDELINES  
AND PUBLIC SUMMARY OF THESE FOIA PROCEDURES**

**RESOLUTION NO. 06-15-0146**

At a regular meeting of the City Council of the City of Wayne, County of Wayne, State of Michigan held on the 16th day of June, 2015, in the Council Meeting room at 35000 Sims Avenue, Wayne, Michigan at 8 o'clock p.m., prevailing Eastern Time, the following resolution was adopted, with the following members present:

PRESENT: Hawley, Monit, Damitio, Rowe, Rhaesa, James, Miller

ABSENT: None

Upon roll call vote the following voted:

AYE: Monit, Damitio, Rowe, Rhaesa, James, Miller, Hawley

NAY: None

ABSTAIN: None

WHEREAS, the Michigan legislature has adopted amendments to the Michigan Freedom of Information Act, MCL 15.231, et seq., which are effective on July 1, 2015; and

WHEREAS, these amendments to the statute require the City to adopt written FOIA Procedures and Guidelines, and a Public Summary of such FOIA procedures; and

WHEREAS, the provisions of the attached documents, entitled "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines" comply with the amendments to the FOIA statute; and

WHEREAS, as stated in these documents, the City Manager shall serve as the FOIA Coordinator; and

WHEREAS, also attached is a compliant Worksheet to be used in determining the costs to be charged by the City under FOIA, and model forms which may be used to request documents, respond to a request, etc.; and

NOW, THEREFORE, BE IT RESOLVED that the Wayne City Council does hereby adopt and approve the provisions of the attached documents, entitled "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines".

CERTIFICATION

I, Jennifer A. Wagner, Deputy City Clerk of the City of Wayne, hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council of the City of Wayne, County of Wayne, at a regular meeting held on the 16th day of June, 2015, Resolution No. **06-15-0146**, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been available as required by said Act.

  
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Jennifer A. Wagner, Deputy City Clerk

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