

CITY OF WAYNE  
REGULAR CITY COUNCIL MEETING #2026-2  
TUESDAY  
JANUARY 20, 2026 – 6:00 P.M.  
WAYNE CITY HALL  
3355 SOUTH WAYNE ROAD  
AGENDA

Pledge of Allegiance

Roll Call

Oath of Office – Firefighter Nicholas Bishop

**1. Approve Agenda**

**2. City Council Minutes**

a. Regular Meeting minutes of January 6, 2026

**Public Questions Regarding Items on the Agenda**

***Public comment is conducted in accordance with applicable laws. Public comment is limited to three minutes, which will begin when the speaker approaches the podium, unless the time is extended by a majority vote of the City Council.***

***All public comments shall be directed to the City Council, and they shall not respond.***

***Public comment shall not be disruptive. Any violator of public comment procedures may be ordered to be seated immediately or removed by the Chairperson of the meeting or the Chairperson's designee.***

**3. Presentations**

a. Wayne Public Library Annual Report of July 2024 – July 2025 (Jody Wolak)

**4. Site Plan Review**

a. Approval of Proposed Site Plan 2026-01, 31720 Van Born, to convert the existing structure into an indoor storage facility (L. Gouin)

**5. Boards, Commissions, and Committees**

a. Approval of the reappointment of Albert Damitio, John Hix, to the Board of Review for a one (1) year term to expire December 2026 (T. Parnell)

b. Approval of the reappointment of David James, Westridge Ct., to the Board of Reviews for a one (1) year term to expire December 2026 (T. Parnell)

- c. Approval of the reappointment of Thomas Buckalew, Parkview Dr., to the Board of Review for a one (1) year term to expire December 2026 (T. Parnell)
- d. Approval of the appointment of Daniel Mills, Hubbard St., to the Historical Commission to fill an unexpired term to expire August 2027 (T. Parnell)

## 6. Communications and Reports

- a. Investment Report Quarter Ending December 31, 2025
- b. Revenue and Expenditure Report for Period Ending December 2025

## 7. General Items

- a. Approval to take from the table, the *Approval of the 2026 Revised City of Wayne Employee Handbook* tabled from January 6, 2026 Regular City Council Meeting
- b. Approval or Disapproval of Appeal to FOIA 2025-92
- c. Approval of the Emergency Contract to repair the Wayne Police Department Fire Alarm System. Administration recommends the low bidder, RedGuard, Plymouth, MI in the amount of \$66,509.50 to be paid from the Police Department budget. Approval is subject to a contract acceptable to both the City and the vendor (M. Szuch)

<u>Bidder</u>	<u>Amount</u>
RedGuard, Plymouth, MI	\$66,509.50
CertaSite, Ann Arbor, MI	\$82,219.60
Cintas, Troy, MI	\$96,692.31

- d. Approval of the proposed design of the Wayfinding signage for the City of Wayne to be funded by the Downtown Development Authority following the bid process (L. Gouin)

## 8. Administration Reports

### **Public Comments for Matters Not on the Agenda**

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**9. Consent Calendar**

- a. Planning Commission meeting minutes of September 9, 2025
- b. Downtown Development Authority meeting minutes of October 8, 2025
- c. Downtown Development Authority meeting minutes of December 10, 2025
- d. Historical Commission meeting minutes of October 13, 2025
- e. Commission on Aging meeting minutes of December 9, 2025

**COMMENTS FROM MEMBERS OF THE CITY COUNCIL**

**9. Adjournment**

Respectfully Submitted,

*Tina M. Parnell*

Tina M. Parnell, CMC  
City Clerk

**CITY OF WAYNE  
REGULAR CITY COUNCIL MEETING - 2026-1  
TUESDAY, JANUARY 6, 2026 - 6:00 P.M.  
WAYNE CITY HALL**

A regular meeting of the Wayne City Council was held on Tuesday, January 6, 2026, at 6:00 p.m. at the Wayne City Hall, 3355 South Wayne Rd.

Mayor Rhaesa called the meeting to order at 6:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor John P. Rhaesa, Mayor Pro Tem Brock, Rabih H. Darwiche, Kevin J. Dowd, Kathy Lawrence, Donald L. Quarles

Members Absent: Deborah R. Wass

Also Present: Diane Webb, City Manager, Michael Bosnic, City Attorney, Tina M. Parnell, City Clerk

**01-26-0302** Motion by Quarles, seconded by Lawrence, and unanimously carried, it was resolved to approve the agenda, as presented.

**01-26-0303** Motion by Darwiche, seconded by Dowd, and unanimously carried, it was resolved to approve the meeting minutes of December 16, 2025, as presented.

Brian Camiller, Plante Moran, gave a presentation on the FY 2025 Audit.

**01-26-0304** Motion by Darwiche, seconded by Quarles, and unanimously carried, it was resolved to approve the Second Reading and Adoption of Ordinance 2025-03, an ordinance to amend Chapter 660, Offenses Relating to Property by adding section 660.17, Overnight Occupation of Public Property.

**01-26-0305** Motion by Lawrence, seconded by Quarles, and unanimously carried, it was resolved to approve the resignation of Rachel Botu, Flowers in the Mitten, from the Downtown Development Authority, effective immediately.

**01-26-0306** Motion by Dowd, seconded by Darwiche, and unanimously carried, it was resolved to approve the resignation of Rachel Botu, Flowers in the Mitten, from the Brownfield Redevelopment Authority, effective immediately.

**01-26-0307** Motion by Brock, seconded by Quarles, and unanimously carried, it was resolved to approve the resignation of Shirley Smith, Winslow St., from the Commission on Aging, effective immediately.

**01-26-0308** Motion by Brock, seconded by Lawrence, and unanimously carried, it was resolved to approve the re-appointment of Lorne "Skip" Monit, Eastlawn St., to the Commission on Aging for a three (3) year term to expire December 2028.

**01-26-0309** Motion by Darwiche, seconded by Lawrence, and carried by a 5-0 roll call vote (Quarles recused), it was resolved to approve the re-appointment of Dawn Quarles, Howe Rd., to the Commission on Aging for a three (3) year term to expire December 2028.

By consensus of the City Council, Communication and Reports were received and filed or acted upon as indicated:

a. FOIA 2025-92 Appeal

**01-26-0310** Motion by Quarles, seconded by Lawrence, and carried by a 6-0 roll call vote (Wass absent), it was resolved to take from the table the *Approval of the 2026 Revised City of Wayne Employee Handbook*, tabled from December 16, 2025, Regular City Council Meeting.

**01-26-0311** Motion by Quarles, seconded by Brock, to approve the 2026 Revised City of Wayne Employee Handbook. After discussion, the motion makers (Quarles and Brock) amended their motion to table the item until the next Regular City Council Meeting of January 20, 2026, and carried by a 6-0 roll call vote (Wass absent).

**01-26-0312** Motion by Lawrence, seconded by Brock and unanimously carried, it was resolved to adjourn the meeting at 7:02 p.m.

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John P. Rhaesa  
Mayor

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Tina M. Parnell, CMC  
City Clerk



# Wayne Public Library

Annual Report  
July 2024—June 2025

## Highlights

- In partnership with Wayne RESA and the City of Wayne, created a Storybook Trail in Attwood Park. Each sign along the half-mile path contains pages from a book for families to read and a question or suggested activity to do together.
- Leveled and labeled all books in the Youth Readers collection, making it easier for library users to find the most appropriate selections for emergent readers.
- Replaced 14 computers that were 10+ years old.
- Installed new digital security cameras in the library.



A sign along the Storybook Trail at Attwood Park



Scan to download the Wayne Public Library app

- Circulated an all-time record high number of digital items through Libby and hoopla (13,212).
- Launched a mobile app for the library, allowing users to easily search the catalog, place holds, and manage their accounts.

## Library Usage at a Glance

**49,976**

In-person visits (down 3% from last year)

**38,514**

Website visits (down 3%)

**4,237**

Active library card users (up 13%)

**740**

New library cards issued (down 15%)

**33,610**

Physical items checked out (down 16%)

**13,212**

Downloadable items checked out (up 19%)

**10,610**

On-site computer/Wi-Fi logins (down 8%)

**1,267**

Seed packets distributed (up 6%)

**402**

2025 Summer Reading participants (up 15%)

**137**

Programs offered (up 1%)

**1,434**

Live program attendance (up 1%)

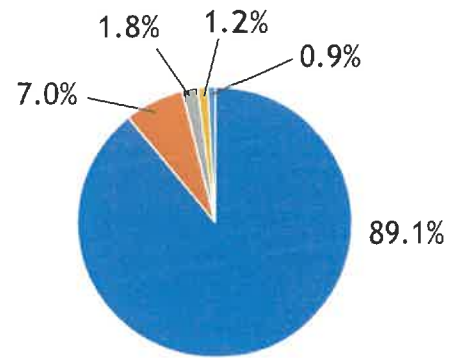
**66,201**

Physical items in the collection

# Financial Information

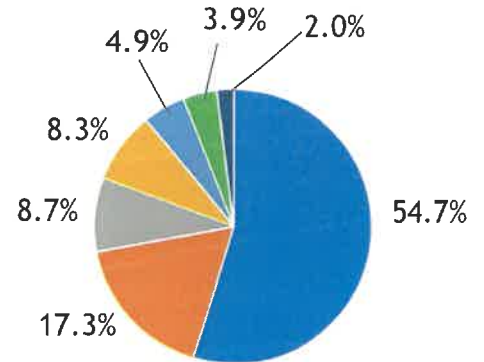
## Revenue

Property Taxes	\$974,212	89.1%
Penal Fines, State Aid, E-Rate	\$76,361	7.0%
Interest Earnings	\$20,222	1.8%
Donations, Friends of the Library, Grants	\$12,892	1.2%
Printing, Faxing, Fees, Room Rentals, Misc.	\$9,740	0.9%
<b>TOTAL</b>	<b>\$1,093,427</b>	<b>100.0%</b>



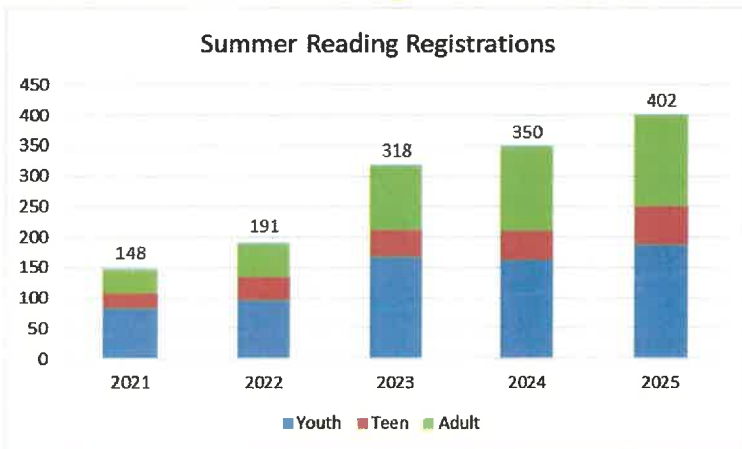
## Expenditures

Personnel (Salaries, Wages, Benefits)	\$556,458	54.7%
Utilities, Insurance, Building Maintenance	\$176,160	17.3%
Supplies, Catalog, Programming	\$88,640	8.7%
Collections (Books, DVDs, etc.)	\$84,738	8.3%
Administrative Fee to City	\$50,000	4.9%
Capital Improvements	\$40,077	3.9%
Retirees (Penions, Benefits)	\$20,612	2.0%
<b>TOTAL</b>	<b>\$1,016,685</b>	<b>100.0%</b>



Net of Revenues and Expenditures (Added to Reserve Fund): \$76,742  
 Reserve Fund Balance at End of Fiscal Year: \$648,020

# Summer Reading Participation Soars!



Participation in the 2025 Summer Reading Program climbed to 402 people, a 15% increase from the year before! Additionally, we saw a larger percentage of participants coming back to the library for multiple visits.

All age groups joined in the fun— participation was up for children, teens, *and* adults.

# Leadership

## Library Board

President	Larry McConnell
Vice-President	Virginia Cesarz
Secretary	Emily Kliemann
Trustee	Renee Davis
Trustee	Quanda Ross

**Library Director**  
 Jody Wolak



Library Staff Members at the "Color Our World" Summer Reading Kickoff



*City of*  
**WAYNE**

**COMMUNITY DEVELOPMENT AND PLANNING DEPARTMENT**  
3355 S. Wayne Rd. Wayne, MI 48184  
(734) 895-9196  
**LORI B. GOUIN, CMP, DIRECTOR**

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To: Diane Webb, City Manager  
From: Lori B. Gouin, Community Development  
Date: 1/15/26  
RE: Site Plan Approval 2026-01  
31720 Van Born

The applicant will be converting the existing structure into an indoor storage facility.

The Planning Commission met on January 13, 2026, and unanimously recommended approval. This is to recommend that the City Council review and approve Site Plan 2026-01 subject to the conditions set forth below.

**CONDITIONS:**

- (1.) That the applicant shall obtain the necessary permits and pay the required fees from all City Departments (Building, Engineering, Fire, & Water) and when required, Wayne County.
- (2.) Submit three (3) sets of Sealed Engineering Drawings, and three (3) sets of Sealed Building Plans along with pdf. Format to [bwatson@cityofwayne.com](mailto:bwatson@cityofwayne.com). Drawing submittals shall be reviewed and approved by the appropriate departments. Building Official, City Engineer, and Fire Marshal prior to any construction.
- (3.) That the parking lot shall be constructed in conformance with Chapter 1220 Parking and Circulation.
- (4.) That the landscaping and dumpster enclosure shall conform to Chapter 1219 Landscape Regulations.
- (5.) That the light photometric plan shall be compliant with Chapter 1221.
- (6.) That the building shall be accessible to people with disabilities and be ADA complaint.
- (7.) That any water, sanitary sewer, and storm water taps shall be completed by the developer and inspected by the City of Wayne and/or Wayne County and the State of Michigan.

- (8.) The Applicants Engineering Site Plans confirm the location of all infrastructure, Sanitary Sewer, Storm Sewer underground service leads and all water lines with DPW department.
- (9.) That domestic and fire suppression lines shall have separate taps and shall connect directly to the water main.
- (10.) That the plumbing system plans shall be reviewed by Hydro-Designs for cross connection/back flow prevention and the applicant shall pay all associated costs.
- (11.) That the fire hydrant locations shall be determined and approved by the Fire Marshal.
- (12.) That a fire lane be established around building.
- (13.) That all Police Department information shall be completed (business registration/ handicapped enforcement).
- (14.) That the following Codes are used: MBC 2021 Michigan Building Code, NEC (most current edition) National Electrical Code, MMC 2023 Michigan Mechanical Code, MPS 2021 Michigan Plumbing Code, NFPA (most current edition) National Fire Protection Association and IFC (most current edition) International Fire Code
- (15.) All building requirements at this site shall be inspected and approved before the building may be occupied, storage of goods is allowed, and the issuance of a Certificate of Occupancy is complete.

# Van Born - Storage Conversion

31720 Van Born Rd.  
Wayne, MI 48184

**DESIGNHAUS** EST 1981  
ARCHITECTURE  
1309 AUBURN RD, SUITE 300  
AUBURN HILLS, MI 48324  
T: 248.601.4422 F: 248.453.5854  
WWW.DESIGNHAUS.COM  
INFO@DESIGNHAUS.COM

DATE: 11-29-15  
SCALE: 1/8" = 1'-0"



Van Born - Storage Conversion  
31720 Van Born Rd.  
Wayne, MI 48184  
Title Sheet & Index

25133  
G1.1

### INDEX OF DRAWINGS

NO.	DESCRIPTION	DATE	BY	CHKD.	STATUS
01	GENERAL NOTES	11/29/15	PA	PA	ISSUED
02	FOUNDATION	11/29/15	PA	PA	ISSUED
03	FLOOR PLAN	11/29/15	PA	PA	ISSUED
04	ELEVATIONS	11/29/15	PA	PA	ISSUED
05	SECTION	11/29/15	PA	PA	ISSUED
06	MECHANICAL	11/29/15	PA	PA	ISSUED
07	ELECTRICAL	11/29/15	PA	PA	ISSUED
08	PLUMBING	11/29/15	PA	PA	ISSUED
09	MECHANICAL	11/29/15	PA	PA	ISSUED
10	ELECTRICAL	11/29/15	PA	PA	ISSUED
11	PLUMBING	11/29/15	PA	PA	ISSUED
12	MECHANICAL	11/29/15	PA	PA	ISSUED
13	ELECTRICAL	11/29/15	PA	PA	ISSUED
14	PLUMBING	11/29/15	PA	PA	ISSUED
15	MECHANICAL	11/29/15	PA	PA	ISSUED
16	ELECTRICAL	11/29/15	PA	PA	ISSUED
17	PLUMBING	11/29/15	PA	PA	ISSUED
18	MECHANICAL	11/29/15	PA	PA	ISSUED
19	ELECTRICAL	11/29/15	PA	PA	ISSUED
20	PLUMBING	11/29/15	PA	PA	ISSUED
21	MECHANICAL	11/29/15	PA	PA	ISSUED
22	ELECTRICAL	11/29/15	PA	PA	ISSUED
23	PLUMBING	11/29/15	PA	PA	ISSUED
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30	MECHANICAL	11/29/15	PA	PA	ISSUED
31	ELECTRICAL	11/29/15	PA	PA	ISSUED
32	PLUMBING	11/29/15	PA	PA	ISSUED
33	MECHANICAL	11/29/15	PA	PA	ISSUED
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51	MECHANICAL	11/29/15	PA	PA	ISSUED
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100	ELECTRICAL	11/29/15	PA	PA	ISSUED

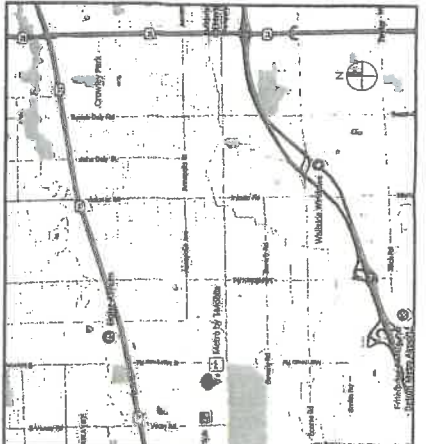
### PROJECT TEAM

<b>OWNER</b> ALLIANCE 31720 VAN BORN RD WAYNE, MI 48184 C: 313.368.8000 E: JAM@OCHAMAIL.COM	<b>ARCHITECT</b> DESIGNHAUS ARCHITECTURE 1309 AUBURN RD, SUITE 300 AUBURN HILLS, MI 48324 T: 248.601.4422 F: 248.453.5854 WWW.DESIGNHAUS.COM INFO@DESIGNHAUS.COM	<b>MEP ENGINEER</b> T: 248.601.4422 F: 248.453.5854 WWW.DESIGNHAUS.COM INFO@DESIGNHAUS.COM	<b>MEP ENGINEER</b> T: 248.601.4422 F: 248.453.5854 WWW.DESIGNHAUS.COM INFO@DESIGNHAUS.COM	<b>MEP ENGINEER</b> T: 248.601.4422 F: 248.453.5854 WWW.DESIGNHAUS.COM INFO@DESIGNHAUS.COM
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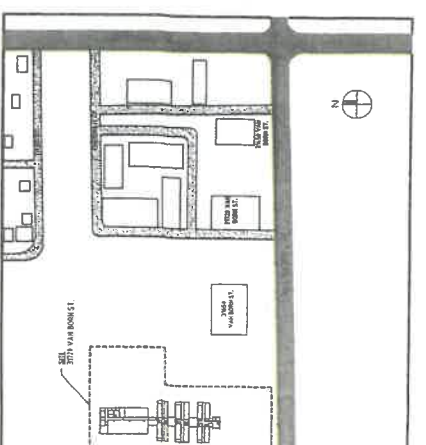
### STATEMENT OF SELECTED DESIGN PROFESSIONAL

THESE CONSTRUCTION DOCUMENTS WERE PREPARED AND COMPLETED BY THE ARCHITECT AND CONTRACTOR UNDER THE CLOSE PERSONAL SUPERVISION AND CONTROL OF THE ARCHITECT. THE ARCHITECT HAS CONDUCTED VISUAL GENERAL VERIFICATION OF THE CONSTRUCTION WORK AND HAS OBSERVED THE CONSTRUCTION WORKERS AT THE PROJECT SITE TO VERIFY COMPLIANCE WITH THE CONSTRUCTION DOCUMENTS. THE ARCHITECT HAS OBSERVED THE CONSTRUCTION WORKERS AT THE PROJECT SITE TO VERIFY COMPLIANCE WITH THE CONSTRUCTION DOCUMENTS. THE ARCHITECT HAS OBSERVED THE CONSTRUCTION WORKERS AT THE PROJECT SITE TO VERIFY COMPLIANCE WITH THE CONSTRUCTION DOCUMENTS.

### VICINITY MAP

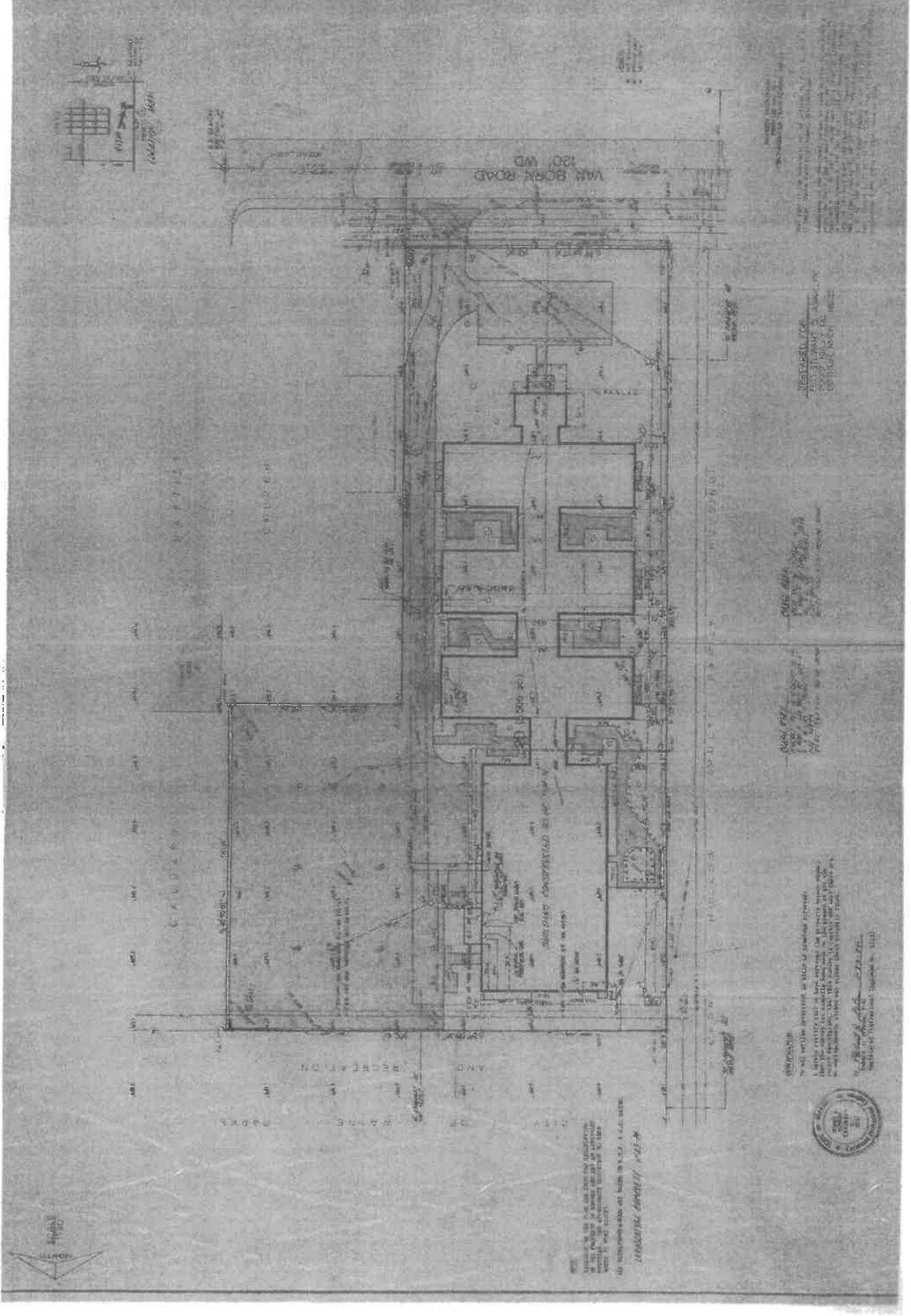


### LOCATION MAP









NOTED: THE ARCHITECT HAS BEEN ADVISED BY THE CITY ENGINEER THAT THE CITY ENGINEER HAS NO OBJECTION TO THE PROPOSED IMPROVEMENTS TO THE LOT, PROVIDED THE IMPROVEMENTS ARE MADE IN ACCORDANCE WITH THE CITY ORDINANCES AND THE CITY ENGINEER'S RECOMMENDATIONS.

DESIGNED BY  
 JOHN H. HARRIS  
 ARCHITECT  
 101 N. 10TH ST.  
 PHILADELPHIA, PA.

APPROVED FOR THE CITY ENGINEER  
 J. H. HARRIS  
 ARCHITECT

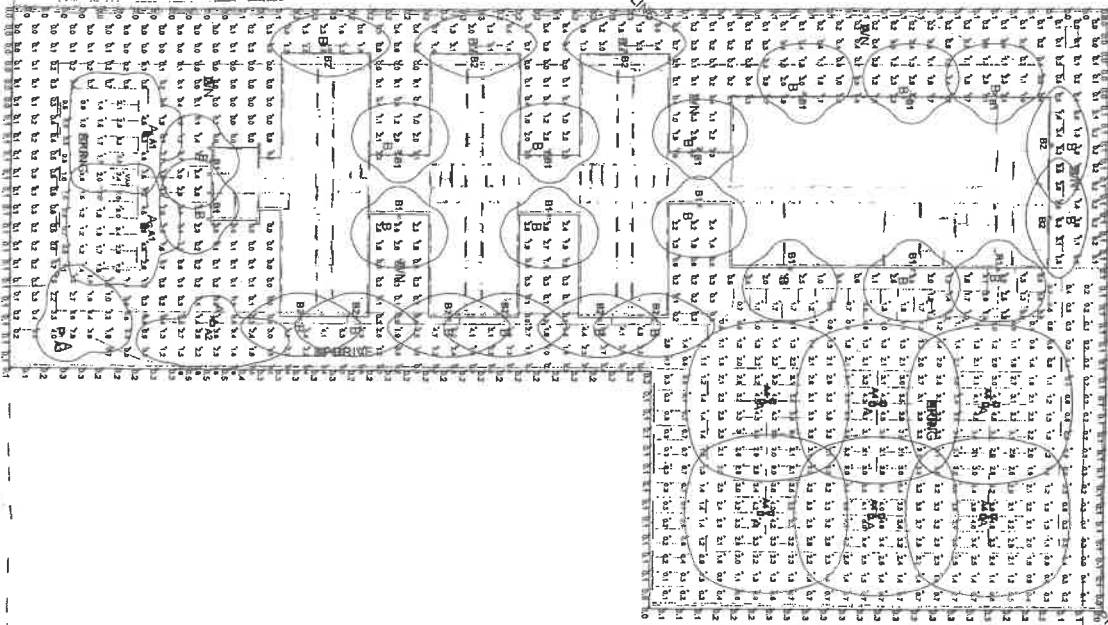
CONTRACTOR  
 IN ALL THESE SPECIFICATIONS, IN CASE OF ANY DISCREPANCY BETWEEN THE ARCHITECT'S DRAWINGS AND THE SPECIFICATIONS, THE ARCHITECT'S DRAWINGS SHALL CONTROL. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY ENGINEER AND OTHER AFFECTED AGENCIES.



NOTE: THE ARCHITECT HAS BEEN ADVISED BY THE CITY ENGINEER THAT THE CITY ENGINEER HAS NO OBJECTION TO THE PROPOSED IMPROVEMENTS TO THE LOT, PROVIDED THE IMPROVEMENTS ARE MADE IN ACCORDANCE WITH THE CITY ORDINANCES AND THE CITY ENGINEER'S RECOMMENDATIONS.



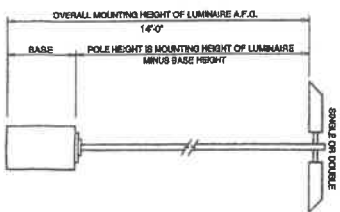
Scale: 1 inch = 25 ft



Luminaire Schedule	Qty	Label	LLF	Description	Lum. Watts	Lum. Lumens	Mounting Height
2	A1	0.300	MCGRAW EDISON GALV. SMT. T4H-L-24" F1	65	7110	14	
1	A3	0.600	MCGRAW EDISON GALV. SMT. T4H-L-24" F1	57	6132	14	
8	A4	0.300	MCGRAW EDISON GALV. SMT. T4H-L-24" F1	5	7445	14	
11	B2	0.300	MCGRAW EDISON GALV. SMT. T4H-L-24" F1	2.6	3582	14	

Building Footprint and Orientation	Area	Height	Volume	Aperture
F1	1.96	5.9	N/A	N/A
F2	1.38	7.1	13.80	13.80
F3	1.39	5.0	13.90	13.90
F4	0.1	0.1	0.10	0.10
F5	0.11	0.9	0.11	0.11

CALCULATION POINTS TAKEN AT GRADE.



**NOTES:**  
 1. THE DESIGNER ACCEPTS RESPONSIBILITY FOR THE ACCURACY OF ALL DIMENSIONS AND MATERIALS SPECIFIED IN THIS DRAWING.  
 2. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND MATERIALS BEFORE PROCEEDING WITH CONSTRUCTION.  
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.  
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.  
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ACCESS TO ALL ADJACENT PROPERTIES.  
 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DISPOSING OF ALL DEBRIS AND WASTE MATERIALS.  
 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING ALL AREAS TO ORIGINAL CONDITION OR BETTER.  
 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INSURANCE COVERAGE.  
 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY BONDS.  
 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY REFERENCES.  
 11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS.  
 12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.  
 13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS.  
 14. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.  
 15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS.  
 16. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.  
 17. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS.  
 18. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.  
 19. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY APPROVALS.  
 20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.

SHEET TITLE  
 PHOTOMETRIC CALCULATION  
 SITE

PROJECT TITLE  
 VAN BORN STORAGE CONVERSION  
 31270 VAN BORN RD.  
 WAYNE, MI 48184

DATE  
 11-24-25

PROJECT NO.  
 CLS25-13804

SHEET NO.  
 L204

30775 Bantington St  
 Madison Heights, MI 48071  
 P: 248.677.0950  
 F: 248.677.0512  
 E: info@clarus-lighting.com

**CLARUS**  
 LIGHTING CONTRACTORS

REVISION  
 XX

DATE





1 Second Floor Plan  
SCALE: 1/8" = 1'-0"



<b>A1.2</b> 2018	<b>Van Born - Storage Conversion</b> 31730 Van Born Rd. Wayne, MI 48184		3300 AUBURN RD., SUITE 300 AUBURN HILLS, MI 48326 T:248.601.4422 F:248.453.6854 WWW.DESIGNHAUS.COM INFO@DESIGNHAUS.COM	<b>DESIGNHAUS</b> EST 1998 <b>ARCHITECTURE</b>					
	<b>Second Floor Plan</b>		<table border="1"> <tr> <td>DATE</td> <td>11/15/18</td> </tr> <tr> <td>DESIGNED BY</td> <td>DAVID TALARIS</td> </tr> <tr> <td>CHECKED BY</td> <td>DAVID TALARIS</td> </tr> <tr> <td>APPROVED BY</td> <td>DAVID TALARIS</td> </tr> </table>		DATE	11/15/18	DESIGNED BY	DAVID TALARIS	CHECKED BY
DATE	11/15/18								
DESIGNED BY	DAVID TALARIS								
CHECKED BY	DAVID TALARIS								
APPROVED BY	DAVID TALARIS								







**Kathryn Sample | City of Wayne | Finance Department**  
 City Hall | 3355 Wayne Rd. | Wayne, MI 48184  
 Phone: 734-722-2000 | E-Mail: [ksample@cityofwayne.com](mailto:ksample@cityofwayne.com)

Date: January 9, 2026

To: Diane Webb, City Manager

From: Kathryn Sample, Finance Director

Re: January 20, 2026 Agenda Item

Investment Report Communication

The City of Wayne invests funds in accordance with its current investment policy originally adopted in 1991 as amended. This report qualifies as our Public Act 20 of 1943 Investment Report. If you or any members of Council have any questions, please do not hesitate to contact me.

The following schedule shows the total interest earnings for Fiscal Year 2024, 2025, and 2026:

**City of Wayne  
 Investment Report  
 Quarter Ending December 31, 2025**

	<b>FY 06/30/24</b>	<b>FY 06/30/25</b>	<b>FY 06/30/26</b>
July - September	\$ 154,919.19	\$ 257,603.51	\$ 240,657.93
October - December	213,985.40	274,308.51	243,562.55
January - March	271,457.44	236,782.45	-
April - June	252,466.82	233,622.90	-
<b>TOTAL</b>	<b>\$ 892,828.85</b>	<b>\$ 1,002,317.37</b>	<b>\$ 484,220.48</b>



**Kathryn Sample | City of Wayne | Finance Department**  
**City Hall | 3355 Wayne Rd. | Wayne, MI 48184**  
**Phone: 734-722-2000 | E-Mail: [ksample@cityofwayne.com](mailto:ksample@cityofwayne.com)**

Date: January 9, 2026

To: Diane Webb, City Manager

From: Kathryn Sample, Finance Director

Re: January 20, 2026, Agenda Item

Revenue and Expenditure Report for Period Ending December 2025.

Please include this communication in the next council packet for the December 2025 Revenue and Expenditure Report.

If you or any members of Council have any questions, please do not hesitate to contact me.

01/09/2026

REVENUE AND EXPENDITURE REPORT FOR CITY OF WAYNE

PERIOD ENDING 12/31/2025

ACCOUNT PROJECT DESCRIPTION	END BALANCE		2025-26		YTD BALANCE		% BDGT USED
	06/30/2025	12/31/2025	ORIGINAL	2025-26	12/31/2025		
	1AL (ABNORMAL)	1AL (ABNORMAL)	BUDGET 1ENDED BUDGET 1AL (ABNORMAL)				
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
<b>TOTAL REVENUES</b>	<b>21,666,047.37</b>	<b>21,246,978.00</b>	<b>22,466,881.00</b>	<b>13,831,499.03</b>	<b>61.56</b>		
<b>TOTAL EXPENDITURES</b>	<b>21,433,315.89</b>	<b>23,139,285.00</b>	<b>24,702,931.00</b>	<b>11,653,231.88</b>	<b>47.17</b>		
NET OF REVENUES & EXPENDITURES	232,731.48	(1,892,307.00)	(2,236,050.00)	2,178,267.15	97.42		
Fund 151 - CEMETERY TRUST FUND							
Fund 151 - CEMETERY TRUST FUND:							
TOTAL REVENUES	5,680.00	0.00	0.00	1,200.00	100.00		
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES	5,680.00	0.00	0.00	1,200.00	100.00		
Fund 202 - MAJOR STREET FUND							
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES	1,604,824.53	1,637,630.00	2,060,000.00	588,715.91	28.58		
TOTAL EXPENDITURES	1,509,788.50	1,844,826.00	2,098,250.00	697,077.39	33.22		
NET OF REVENUES & EXPENDITURES	95,036.03	(207,196.00)	(38,250.00)	(108,361.48)	283.30		
Fund 203 - LOCAL STREET FUND							
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES	2,020,206.72	1,985,349.00	2,366,970.00	1,136,586.01	48.02		
TOTAL EXPENDITURES	1,285,038.41	1,254,685.00	1,271,300.00	417,626.18	32.85		
NET OF REVENUES & EXPENDITURES	735,168.31	730,664.00	1,095,670.00	718,959.83	65.62		
Fund 226 - REFUSE COLL & DISP FUND							
Fund 226 - REFUSE COLL & DISP FUND:							
TOTAL REVENUES	1,523,002.10	1,596,510.00	1,608,980.00	1,472,452.22	91.51		

TOTAL EXPENDITURES	1,262,731.53	1,435,810.00	1,435,810.00	571,688.21	39.82
NET OF REVENUES & EXPENDITURES	260,270.57	160,700.00	173,170.00	900,764.01	520.16

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND  
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:

TOTAL REVENUES	1,855,345.66	2,153,667.00	2,153,667.00	1,889,531.46	87.74
TOTAL EXPENDITURES	1,410,660.31	2,369,873.00	2,369,873.00	1,265,389.32	53.39
NET OF REVENUES & EXPENDITURES	444,685.35	(216,206.00)	(216,206.00)	624,142.14	288.68

Fund 260 - INDIGENT DEFENSE FUND  
Fund 260 - INDIGENT DEFENSE FUND:

TOTAL REVENUES	167,878.14	269,503.00	269,503.00	45,190.49	16.77
TOTAL EXPENDITURES	167,513.12	269,503.00	269,503.00	93,383.28	34.65
NET OF REVENUES & EXPENDITURES	365.02	0.00	0.00	(48,192.79)	100.00

Fund 262 - VEHICLE FORFEITURE FUND  
Fund 262 - VEHICLE FORFEITURE FUND:

TOTAL REVENUES	0.00	0.00	0.00	2,116.29	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	2,116.29	100.00

Fund 271 - LIBRARY OPERATIONS FUND  
Fund 271 - LIBRARY OPERATIONS FUND:

TOTAL REVENUES	1,093,426.89	1,033,366.00	1,033,366.00	688,197.81	66.60
TOTAL EXPENDITURES	1,016,685.02	1,035,146.00	1,035,146.00	456,536.81	44.10
NET OF REVENUES & EXPENDITURES	76,741.87	(1,780.00)	(1,780.00)	231,661.00	13,014.66

Fund 275 - COMMUNITY DEVELOPMENT GRANT  
Fund 275 - COMMUNITY DEVELOPMENT GRANT:

TOTAL REVENUES	8,958.18	20,000.00	740,000.00	61,550.87	8.32
TOTAL EXPENDITURES	61,550.87	20,000.00	678,449.00	689,299.13	101.60
NET OF REVENUES & EXPENDITURES	(52,592.69)	0.00	61,551.00	(627,748.26)	1,019.88

Fund 277 - YOUTH GRANT PROGRAMS

Fund 277 - YOUTH GRANT PROGRAMS:

TOTAL REVENUES	830,238.17	1,333,352.00	1,333,352.00	133,298.28	10.00
TOTAL EXPENDITURES	338,233.79	1,333,352.00	1,333,352.00	206,015.02	15.45
NET OF REVENUES & EXPENDITURES	492,004.38	0.00	0.00	(72,716.74)	100.00

Fund 284 - OPIOID SETTLEMENT FUND

TOTAL REVENUES	36,984.74	37,281.00	37,281.00	34,043.06	91.31
TOTAL EXPENDITURES	41,487.57	0.00	0.00	1,328.12	100.00
NET OF REVENUES & EXPENDITURES	(4,502.83)	37,281.00	37,281.00	32,714.94	87.75

Fund 420 - COURT RENOVATION/CONSOLIDATION

Fund 420 - COURT RENOVATION/CONSOLIDATION:

TOTAL REVENUES	24,421.14	14,000.00	14,000.00	8,535.09	60.96
TOTAL EXPENDITURES	9,088.11	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	15,333.03	14,000.00	14,000.00	8,535.09	60.96

Fund 447 - PEG PUBLIC IMPROVEMENT FUND

Fund 447 - PEG PUBLIC IMPROVEMENT FUND:

TOTAL REVENUES	13,795.36	23,000.00	23,000.00	2,273.81	9.89
TOTAL EXPENDITURES	4,290.96	5,000.00	5,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	9,504.40	18,000.00	18,000.00	2,273.81	12.63

Fund 592 - WATER AND SEWER FUND

Fund 592 - WATER AND SEWER FUND:

TOTAL REVENUES	16,513,651.62	16,503,822.00	16,953,822.00	7,010,683.23	41.35
TOTAL EXPENDITURES	10,558,983.69	16,857,209.00	16,990,897.00	7,177,261.89	42.24
NET OF REVENUES & EXPENDITURES	5,954,667.93	(353,387.00)	(37,075.00)	(166,578.66)	449.30

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS	47,364,460.62	47,854,458.00	51,060,822.00	26,905,873.56	52.69
NET OF REVENUES & EXPENDITURES	39,099,367.77	49,564,689.00	52,190,511.00	23,228,837.23	44.51
	8,265,092.85	(1,710,231.00)	(1,129,689.00)	3,677,036.33	325.49

To: Diane Webb  
City Manager

January 15, 2026

From: Michael Szuch, PE  
Director of Public Services

Re: Emergency Contracting for Wayne Police Department Fire Alarm System

The existing Fire Alarm System at the Wayne Police Department Building is not functional. Therefore, it is necessary to promptly move forward with the installation of a new Fire Alarm System for the imminent protection of public health and safety, to mitigate an imminent threat, and to protect life and property.

Due to the current Life Safety System (LSS) being compromised, The Fire Marshal (Jeremie Schnieder), Building Official (Bob Watson), and City Engineer (Michael Szuch, PE) are in agreement the work should be performed under Emergency Contracting.

In order to ensure as much competition as is practicable under the circumstances, a request for proposals was solicited and 3 bids for the Fire Alarm System at the Wayne Police Department were received. The bid tabs are as follows:

Cintas	\$96,692.31
CertaSite	\$82,219.60
<b>RedGuard</b>	<b>\$66,509.50</b>

This project will be funded out of the Police Department Budget and will proceed under the Emergency Contracting process. Bob Watson will be managing the project and administering the contract.

Therefore, on January 15, 2026, a Notice to Proceed was issued to the low bidder, RedGuard Fire & Security, in the amount of \$66,509.50.

I am requesting approval for The City of Wayne to enter into a Contract with RedGuard Fire & Security in the amount of \$66, 509.50

Please let me know if you have any questions.

Respectfully,

Michael S Szuch, PE  
Director, Department of Public Services

# CITY OF WAYNE FIRE/EMS

**MICHAEL STRADTNER**  
FIRE CHIEF

**JEREMIE SCHNEIDER**  
DEPUTY CHIEF/FIRE MARSHAL



3300 S. WAYNE RD  
WAYNE, MI 48184  
734-722-1111  
FIRE@CITYOFWAYNE.COM

To Potential Bidder,

My name is Jeremie Schneider, I am the Fire Marshal for the City of Wayne. I am contacting you as we are in need of an estimate for the Wayne Police Department fire alarm system. Due to new construction and new air handlers having been installed, our system has been compromised and no longer works. The system is also outdated. This estimate is for a completely new system with all new devices and panel. This station has primary and secondary holding areas for prisoners and detainees. The timing for the estimate bid is crucial. The system is currently down and there is no life safety in place other than a fire watch. I am asking for a bid from your company for a full building replacement no later than January 9, 2026.

Thank you for your quick response in this matter. Below are a list of devices and panel needed. This may give you an idea of what may be replaced.

The following steps will be performed during the emergency fire alarm replacement.

1. In depth investigation as to, IF possible, to determine
  - a. What caused the damage
  - b. Photos when possible
  - c. Keep the equipment removed and label bad equipment with determination
2. Engineering, Design & Submittals
3. Permit (cost not included)
4. One-For-One fire alarm replacement
5. Program fire alarm system
6. Perform a pre-test of the administration side of the system
  - a. Confirms proper programming
  - b. Confirm devices operated correctly
  - c. Confirm shutters closed properly
7. Perform a pre-test of the jail side of the system
  - a. Confirms proper programming
  - b. Confirm smoke barriers closed
  - c. Confirm how inside cell handles smoke & purging the smoke
    - i. Documents how it functions – Currently no operation matrix exists
8. City 100% Inspection & Testing

Qty	Cat No	Description	User Net	Ext
		Fire Panel (New Type Fire Panel - 2025 Release)		
1		Edge Red		
1		Dual Line Dialer		
1		Edwards Edge, 24 Indicator/12 Control Display Module		

4		Filler plate, for EDGE Series		
1		Remote Booster Power Supply, 6.5A, 120Vac, Red		
4		12V6.5 AH Battery		
17		Photoelectric Smoke Detector		
1		Heat Detector		
18		Standard Detector Base		
12		Single Action, Single Stage Fire Alarm Station		
6		Single Input Module		
8		Single Relay Output High Current		
24		Wall Horn Strobes		
44		Wall Mount Strobe		
22		Optic Intelligent Duct Smoke Detector		
22		Duct Smoke Sampling Tube		
22		Duct Smoke Remote Test Station		
1		Outdoor Rated Horn/Strobe		
1		Adapter Plate, Red adapter is always required for WP installation		
1		Surface mount box, 4" square, outdoor rated, red		
			Sub Total	
500		Power Limited Fire Alarm Cable		
1		Conduit & Miscellaneous Materials		
			Sub Total	
1		Permit Cost		
40		Design, Engineering, Submittals		
387		Installation, Programming & Testing		
			Sub Total	
			Contingency Fund for Unforeseen Repairs and/or Equipment	
			TOTAL	



Wayne Police Station  
33701 Michigan Ave  
Wayne, Michigan 48184

December 17, 2025

Re: Emergency Fire Alarm Replacement

The following steps will be performed during the emergency fire alarm replacement.

1. In depth investigation as to, IF possible, to determine
  - a. What caused the damage
  - b. Photos when possible
  - c. Keep the equipment removed and label bad equipment with determination
2. Engineering, Design & Submittals
3. Permit (cost not included)
4. One-For-One fire alarm replacement
5. Program fire alarm system
6. Perform a pre-test of the administration side of the system
  - a. Confirms proper programming
  - b. Confirm devices operated correctly
  - c. Confirm shutters closed properly
7. Perform a pre-test of the jail side of the system
  - a. Confirms proper programming
  - b. Confirm smoke barriers closed
  - c. Confirm how inside cell handles smoke & purging the smoke
    - i. Documents how it functions – Currently no operation matrix exists
8. City 100% Inspection & Testing

**SEE NEXT PAGE FOR EQUIPMENT LIST**



Qty	Cat No	Description	User Net	Extended
	EDGE-ML-R	Fire Panel (New Type Fire Panel - 2025 Release)		
1	EDGE-ML-R	Edge Red	\$2,700.00	\$2,700.00
1	SA-DACT	Dual Line Dialer	\$185.46	\$185.46
1	EDGE-24L12S	Edwards Edge, 24 Indicator/12 Control Display Module	\$796.12	\$796.12
4	EDGE-FIL	Filler plate, for EDGE Series	\$6.08	\$24.32
1	BPS10A	Remote Booster Power Supply, 6.5A, 120Vac, Red	\$969.10	\$969.10
4	12V6.5A	12V6.5 AH Battery	\$166.31	\$665.24
17	SIGA-OSD	Photoelectric Smoke Detector	\$157.49	\$2,677.33
1	SIGA-HRD	Heat Detector	\$113.17	\$113.17
18	SIGA-SB	Standard Detector Base	\$25.66	\$461.88
12	SIGA-270	Single Action, Single Stage Fire Alarm Station	\$162.86	\$1,954.32
6	SIGA-CT1	Single Input Module	\$115.72	\$694.32
8	SIGA-CRH	Single Relay Output High Current	\$204.58	\$1,636.64
24	EG4AVRF	Wall Horn Strobes	\$125.06	\$3,001.44
44	G4VRF	Wall Mount Strobe	\$87.58	\$3,853.52
22	SIGA-DDOS	Optic Intelligent Duct Smoke Detector	\$482.63	\$10,617.86
22	SD-T78	Duct Smoke Sampling Tube	\$30.05	\$661.10
22	SD-TRK	Duct Smoke Remote Test Station	\$102.26	\$2,249.72
1	WGAVRF	Outdoor Rated Horn/Strobe	\$156.72	\$156.72
1	WGRMA	Adapter Plate, Red adapter is always required for WP installation	9.84	\$9.84
1	74347U	Surface mount box, 4" square, outdoor rated, red	44.56	\$44.56
		Sub Total		\$33,472.66
		Special Discount	-25%	-\$8,368.17
		Sub Total		\$25,104.50
500		Power Limited Fire Alarm Cable	\$0.86	\$430.00
1		Conduit & Miscellaneous Materials	\$280.00	\$280.00
		Sub Total		\$25,814.50
1		Permit Cost		\$0.00
40		Design, Engineering, Submittals	\$70.00	\$2,800.00
387		Installation, Programming & Testing	\$85.00	\$32,895.00
		Sub Total		\$61,509.50
		Contingency Fund for Unforeseen Repairs and/or Equipment		\$5,000.00
		TOTAL		\$66,509.50

Respectfully,  
*David St. Germain*  
 David St. Germain



*City of*  
**WAYNE**

3355 S. Wayne Rd. Wayne, MI 48184  
(734) 722-2002  
Lori B. Gouin, CMP  
Director of Community Development and Planning

---

**To:** Diane Webb, City Manager

**From:** Lori Gouin, Community Development Director

**Date:** 1/15/26

**Re:** Wayfinding Signage Recommendation

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This is a formal request to place the approval of the proposed designs for the City of Wayne Wayfinding, Public Building and Entrance Signage. This project will be funded by the Downtown Development Authority.

The DDA Board met on Wednesday, January 14, 2026, and has recommended the attached design which includes the colors blue, gold, green and white.

Please place this item on the January 20, 2026, City Council Agenda.

City of Wayne Signage



**PLANNING COMMISSION MEETING****MINUTES**

A regular meeting of the City of Wayne Planning Commission was called to order by Chairman Pugh, Tuesday, September 9, 2025, at 6:00 P.M at City Hall, 3355 S. Wayne Rd. Wayne, MI 48184

Members Present: Robert Pugh, Merle Baum, Beverly Shackelford, David Story. Denise Adkins, Tom and Porter

Members Absent: Gabler and Hubbs

Staff Present: Lori Gouin

Based on a motion by Porter, supported by story, the agenda was approved. Motion carried unanimously.

Based on a motion by Story, supported by Baum, the minutes of the meeting held on June 10th, were approved. Motion carried unanimously.

Based on a motion by Shackelford supported by Adkins, a Public Hearing was set for Tuesday, October 14, 2025 at 6:00 p.m. to consider a Special Land Use at 36900 Michigan Ave. Motion carried unanimously.

The list of Zoning applications submitted so far in 2025 was presented for review.

Gouin gave detailed updates on, the Goudy Park Project, The parking structure demolition, the proposed mural for the City owned sign shop, the apartment development on Michigan Ave. Jakes Bar, Safe Streets for all plan adoption and the contracting with NAI Farbman.

There being no further business, based on a motion by Shackelford, supported by Story and unanimously carried, the meeting was duly adjourned at 6:48



DDA Meeting Minutes  
 10/8/25  
 City Hall  
 3355 S. Wayne Rd.  
 Wayne, MI 48184

Members Present: Demmer, Rhaesa, P. Walker, T. Walker and Steinhauer

Member Absent: Law, Botu and Russo

Also Present: L. Gouin

Chairman Demmer called the meeting to order at 6:00 p.m.

A motion was made by Steinhauer, supported by P. Walker to approve the agenda with the removal of item 9. Motion carried unanimously.

A motion was made by Steinhauer, supported by P. Walker to revise the minutes of the 7/9/25 meeting to show Rhaesa abstaining from the vote on the Wayne Dispatch Bills. This was a clerical error.

A motion was made by Steinhauer, supported by T. Walker to approve payment of the following bill- Wayne Dispatch \$1,000.00 motion Carried with Rhaesa abstaining from the bill.

A motion was made by Steinhauer, supported by T. Walker to ratify payment of the following bills:

1. City of Wayne DPW: \$3,193.76
2. JP Morgan: \$336.94
3. Michigan Downtown Association: 275.00
4. ICSC Membership: \$175.00
5. Taylored Events: \$1,400.00
6. The Dance Academy: \$600.00
7. Bobs Sanitation: \$1,600

Motion carried unanimously.

The Revenue and Expenditure report with an end date of 8/31/25 was reviewed.

**Lori B. Gouin, Director**  
 3355 S. Wayne Rd. Wayne, MI 48184  
 734-722-2002 [lgouin@cityofwayne.com](mailto:lgouin@cityofwayne.com)

A motion was made by Steinhauer, supported by T. Walker to approve the Façade Improvement application for 32232-32234 Michigan Ave. in the amount of \$10,000.00. Motion carried unanimously.

Following discussion about revising the current Façade Improvement policy, it was determined that a sub committee would be established to recommend change. The members of the committee will be, Steinhauer, T. Walker and P. Walker.

Kubany's monthly update was reviewed.

Gouin gave members of the Board an update about the Goudy Park project, the Parking Structure project and the Mural project. She also informed members of the Board about the October 30, 2025 Ribbon Cutting for the Mural.

P. Walker suggested that we start sharing success stories on the DDA web page as well as in the Wayne Dispatch of Façade Improvement projects.

Following a motion by Steinhauer, supported by T. Walker, the meeting was adjourned at 6:39 p.m.

**Lori B. Gouin, Director**  
3355 S. Wayne Rd. Wayne, MI 48184  
734-722-2002 [lgouin@cityofwayne.com](mailto:lgouin@cityofwayne.com)



DDA Meeting Minutes  
12/10/25  
City Hall  
3355 S. Wayne Rd.  
Wayne, MI 48184

Members Present: Demmer, Rhaesa, P. Walker, Law, Rider and Steinhauer

Member Absent: Botu, T. Walker and Russo

Also Present: C. Broge and L. Kubany

Chairman Demmer called the meeting to order at 6:00 p.m.

A motion was made by Steinhauer, supported by Rider to approve the agenda as presented. Motion carried unanimously.

A motion was made by Steinhauer, supported by P. Walker to approve the minutes of the November 11, 2025 meeting. Motion carried unanimously.

A motion was made by Steinhauer, supported by Law to ratify payment of the following bills: Security Designs- \$1,778.00, The Dance Academy- \$550.00, Wayne Historical Society- \$9,000.00, Fox 2 Detroit- \$10,000.00, Bob's Sanitation- \$800.00, CRG Electric- \$7,359.61, Barry Brickey- \$250.00 and Michigan Downtown Association \$250.00. Motion carried unanimously.

As required by MCL Act 57, Kubany delivered the first of two informational meetings.

Kubany informed members of the Board that Flowers in the Mitten would be closing at the end of December.

Rhaesa informed members of the Board that the City Council will be passing a "no camping" ordinance. This will give the Police Department more authority to keep people from sleeping in public. He also indicated that there was graffiti in Derby's Alley.

Following a motion by Law, supported by Steinhauer, the meeting was adjourned at 6:21 p.m.

Lori B. Gouin, Director  
3355 S. Wayne Rd. Wayne, MI 48184  
734-722-2002 [lgouin@cityofwayne.com](mailto:lgouin@cityofwayne.com)

# MEETING MINUTES

## WAYNE HISTORICAL COMMISSION

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Date:	October 13, 2025
Time:	6:00pm – 7:08 pm
Location:	Wayne Historical Museum

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### IN ATTENDANCE

Claudia Buckalew, Kevin McKay, John Mills, Jayson Macek, Tyler Moll.  
Absent: Sharon Arthur, Alfred Brock, Lynn Scott.

### APPROVAL OF MINUTES

Minutes from the July 14, 2025 meeting were accepted by consent without objection.

### NEW BUSINESS

- Discussion and recognition of Sharon Arthur having served this Historical Commission since 1998.
- MOTION by Kevin McKay, second by Jayson Macek: to bestow Emeritus Member status to Sharon Arthur. Passed.
- Discussion to create and host event of thanks to City Employees for their support and to show recent improvements to the Museum. Considerations include 200 employees, possibility of WWCS Career Center catering light refreshments, Commission members staff and thank during event, etc. Plan tabled until April meeting.
- Discussion of idea to host a fundraising Gala formal event for the public maybe next winter, intended for greater community not just our city.

### OLD BUSINESS

- Building Improvements update and discussion tabled until next meeting. Waiting for update on possible exterior painting and window work.
- Discussion of a Strategic Planning proposal presented by Jayson Macek. Members to further review and offer suggestions to amend. Tabled until January Meeting.

### FINANCIAL REPORT – CLAUDIA BUCKALEW

- MISC Account \$47,399.17 and Artifacts \$10,724.56.
- Discussion included the questions "Can the Museum submit a budget to the City for consideration and inclusion in their budget?" and "Can the Museum be funded under city millage funds?".

### WAYNE HISTORICAL SOCIETY REPORTS – TYLER MOLL

- Waiting for formal bid to have the carriage door installed.
- Events have raised nearly \$1500 this month; with two upcoming Tea Events.
- November 1 Tea Event, need to remove Halloween Décor and place Christmas Décor

### DISCUSSION

- Suggestion to use Wayne Memorial Student Organizations and required service hours to help set up, staff, and clean after events.
- Upcoming meetings with the City to plan Holiday Night run by the Society
- Cross Advertising the Museum and events such as "Friends of the Library" promotions.

### COMMENTS

- Claudia: will follow up on certificate for Sharon Arthur.
- Jayson: reminder to email comments on the document draft

### NEXT MEETING

Next Historical Commission meeting is scheduled for 6pm January 12, 2026.  
Jayson Macek will not be in attendance due to the birth of her child.  
Kevin McKay will not be in attendance due to a work obligation.

COMMISSION ON AGING  
MEETING MINUTES  
December 9, 2025  
Wayne City Hall  
3355 S Wayne Rd  
Wayne, MI 48184

The meeting was called to order by Administrative Assistant, Broge at 10:07 a.m.

Members Present: Raub, Frieseman, K. Monit, S. Monit, Quarles, Greiser, Ditmore

Members Absent: Smith

Also Present: Administrative Assistant, Broge

A motion was made by Quarles supported by Greiser, to approve the minutes of the November 18, 2025, meeting. Motion carried unanimously.

Broge discussed contacting Casey Bryant from MCHS to inquire about someone to do snow removal for a Wayne senior. They had someone to recommend. We will keep this in mind and ask if they have individuals that could help our seniors with other needs they may have. National Kidney Foundation of Michigan contacted Broge to offer three presentations about kidney disease and topics involving food. Broge stated that she would contact Theresa from NKFM to schedule dates for presentations. Director Gouin was contacted by an individual who offers free tax preparation for low-income households. Broge stated that we would like to partner with HYPE to present these programs. All commissioners agreed.

**COMMENTS FROM THE DIRECTOR:**

**BOARD MEMBER COMMENTS:**

Greiser agreed with the ideas for presentations to seniors. She also mentioned having another Active Shooter Class again. She mentioned apps for cheap groceries and a library app. Raub said she could contact her rehab doctor to see if they could do a presentation on how to get up from a fall. Quarles agreed with partnering with HYPE. S. Monit also mentioned the active shooter class and wanted to also have a class on how to get up off the floor if you fell down.

Following a motion by Quarles, seconded by S. Monit, the meeting was adjourned at 11:01 a.m